

AEOE Northern Section Board Meeting

January 14, 1995
BAEER Fair, San Rafael CA

Call to order by Bill Hunt at 6:00 pm.

Board members present: Chair elect - Bill Hunt, Treasurer - Mark McReynolds, Secretary - Pamela Craig, Newsletter - Randy Widera, Membership - Dan Allison, Southern Chair - Kathleen Mitchell.

Visitors: David Craig and Laura Tucker.

Review of minutes: Highlighting individual's minutes of areas personally concerning them was appreciated. Correction to liability portion of last minutes by Laura Tucker. Laura did not talk to Southern section's attorney. She spoke to the Bay Area Sea Kayakers attorney. Randy Widera accepted the minutes with correction.

Treasurer's Report: Balance approximately \$5,200.00. Due to storms causing power outages an exact printout was unavailable.

Newsletter: All newsletter materials must be received by Randy no later than February 3rd. Randy will send all the conference registration materials to the Southern AEOE Newsletter. A drum curfew for the Spring Conference needs to be included in the newsletter. David will get train and bus information to Randy with the Conference Registration materials.

Spring Conference: Location is Stanislaus County's environmental residential program - Foothill Horizons Outdoor School in Sonora, March 24-26.

Registration:

- David Craig, Head Naturalist at Foothill Horizons, is organizing the registration.
- Bill will inform David of workshops being offered by January 31 so the registration form can be completed.
- Directors of sites will be send preregistration packets to encourage their sites to pay for employees to attend the conference. This idea was discussed at the last COSA meeting in order to encourage the possibility of staff sharing their knowledge gained at the conference with fellow employees.
- Bill will send Randy a cover letter to accompany the site directors' registration packets.
- Bill will organize this packet and get it to Randy by February 3rd.
- David will schedule workshops so that areas of high interest will have additional workshops available (if approved by presenter).

- All registration information must be delivered to Randy for the Newsletter by February 3rd.
- All registration forms and checks are to be sent to Foothill Horizons care of David Craig, David will give checks to Mark at the conference.
- Laura Tucker gave David a computer disk containing past forms and the agenda of the April 93 statewide conference.

Mailings: Randy will send the registration materials to the site directors. These materials will have the same layout plan as the registration material in the newsletter. Dan will send labels to Randy of the site addresses. Northern and Southern newsletters and site packets need to be postmarked the same day. Randy will coordinate this with Southern Newsletter chair.

Cost: Cost need to include:

- Michael Cohen, keynote speaker, cost will range from \$200 to \$500. Bill will confirm this.
- Craig Strang will speak in exchange for transportation, room for his wife and baby and waiver of conference fees. Bill will confirm this.
- Bertrum Chatham will possibly be free. Bill will confirm this.
- Foothill Horizons site fee is \$40.00 per person, this includes food and housing.
- Phone bills.
- Mailings and postage.
- Total cost to participant will be:
 - \$52.00 preregistration for members
 - \$64.00 preregistration for nonmembers (this includes the \$12 membership)
 - \$62.00 for members two weeks before conference
 - \$100.00 at the door

Workshops:

- Bill will organize a "job area" in the dining hall to be set up with College information, careers and opportunities in outdoor ed, job announcements and resumes. Bill will send "job area" information to Randy by Feb. 3rd so Randy can include in the director's registration packet
- During meals possibly have a 10 to 15 minute presentation from the paid speakers. Bill will need to talk to the speakers about this.
- Bill will contact Acorn Naturalists about setting up a table area. 10% of sales will go to AEOE.
- Bill will call Betsy Olsen to find out if she can be a presenter
- Dan Allison will check into availability of state publications for the spring conference
- Bill will let David know what workshops will be offered by January 31

Reimbursements for On-line: Dan Allison moved that AEOE reimburse board members up to \$60.00 per year for long distance cost of getting connected to "on-line." Bill motioned a one year trial period. The treasurer, Mark, will keep this as a cost category in the treasurer report so the board members can see how much it is costing. This cost only pertains to telephone billing, not equipment. This was voted on by board members and passed.

Fall Conference: Dan suggested Whiskeytown Outdoor School and the possibility of renting a train to transport passengers there. Distance was discussed as a concern. Laura Tucker suggested camping in the San Francisco area and going through the tactile dome naked. Dates: At some point during the spring conference Bill will come up with possible dates and have AEOE spring conference participants vote on a final date or have this be a question on the spring conference evaluation (e.g. Choose one of these three dates for the Fall Camp-out). The date needs to be before daylight savings ends. (Bill, an evaluation for the Spring Conference will need to be written up, distributed and collected.)

Nominations: For AEOE Board Laura Tucker will lead nomination committee. She and the committee will look in the bylaws to determine what offices are to be elected and length of term. Bill, remember to add voting for offices to the conference schedule.

NAAEE Membership: Laura Tucker reminded the board that we seriously should consider how AEOE will be present at the NAAEE Conference held in San Francisco in 1996. There is a meeting the day after the 96 BAEER Fair with Betsy Olsen (she has a new last name). Bill will call her to get more information about the NAAEE Conference.

BAEER Fair 95: Booth had great location, we should try and get that spot again. We need to have more AEOE newsletters available to hand out. Bill suggested we sell memberships at the Fair.

Equipment: Bill suggested AEOE start selling EE equipment to programs. We can possibly do this as a nonprofit organization to help programs get supplies at a better cost and earn money for AEOE. Dan suggested a new board position be opened up if AEOE decides to do this. Randy suggested COSA take on this challenge.

CARE Club: Laura said she would send Foothill Horizons the materials c/o David Craig.

Thank you David Craig and the Foothill Horizons staff for the work you are putting into the conference.

Next Board Meeting: During the spring conference at Foothill Horizons Outdoor School.

Topics for next board meeting agenda: Correction to minutes, Treasurer's report, membership report, liability, cabin leader video, review spring conference, fall conference, newsletter, NAAEE conference, nominations, BAEER Fair 96, schedule next board meeting.